



Acceptable Use Agreement Y1-Y3

At Sherborne Qatar School for Girls we make sure that everyone feels safe in school at all times. Staying safe when you are using the computer and the internet - whether at home or at school – is very important too. These rules will help to keep you safe.

- I will bring my Surface Go to school every day and it will be charged.
- I understand if my device is broken or damaged it is my responsibility to fix it.
- I will only use the Internet or Surface Go when a teacher or adult is with me.
- I will only use my own login and password and I will not tell anyone else what it is.
- My computer background and profile picture will be appropriate for school.
- I will not have a VPN, games or software installed on my school profile.
- I will only use the school network during school hours.
- I know that I must not delete other people's files.
- If I see anything that upsets me, I will tell an adult.
- I know that I must not give out any details about me – like my name or address.
- I will not take photos or videos of my classmates or teachers.
- I know school will check my computer and be able to see what I am doing and what sites I have visited.
- I know that if I break these rules, I may be stopped from using the TEAMS and the Internet.
- I know that I must always act responsibly and respectfully.
- I know that I should behave as a Shirburnian; **Teamwork, Respect, Honesty, Kindness, Perseverance and Responsibility**. These core values are at the heart of everything we do.

It is important to remember that when using any online remote learning application, this is an extension of the classroom and you should conduct yourself as you would in a classroom, by following our Behaviour Policy and values. The applications and resources are provided for educational purposes and must only be used in this way.

Parent

Child

Class

Date